

**Personnel Committee Meeting Minutes September 25, 2019**

- I. CALL TO ORDER at **1:01 PM**
- II. ROLL CALL  
**Present:** Kabir Dhillon, Daisy Maxion, Melissa Baron, Riley Miller, Siddharth Valecha, Bronte Kuehnis.  
**Absent:** Martin Castillo.
- III. ACTION ITEM - **Approval of the Agenda**  
**Motion** to approve the agenda of September 25, 2019 by **S. Valecha**, second by **B. Kuehnis**, motion **PASSED**.  
**Motion** to amend the agenda by striking out the word take action under unfinished discussion Item A and replace it with discuss and under new business discussion item A insert the word discuss between will and Senators by **K. Dhillon**, second by **B. Kuehnis**, motion **PASSED**.  
**K. Dhillon** states that it was a spelling and grammatical errors.
- IV. ACTION ITEM - **Approval of the Minutes of September 11, 2019**  
**Motion** to approve the minutes of September 11, 2019 by **B. Kuehnis**, second by **S. Valecha**, motion **PASSED**.
- V. ACTION ITEM - **Approval of the Minutes of September 13, 2019**  
**Motion** to approve the minutes of September 13, 2019 by **S. Valecha**, second by **B. Kuehnis**, motion **PASSED**.
- VI. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**  
No Public Comment.
- VII. UNFINISHED ITEMS:
- A. DISCUSSION ITEM – **Board Member Concerns**  
The Personnel Committee will discuss excusing Board Members who are tardy to Board of Director meetings in the Fall Semester.
1. Riley Miller, Vice President of Communications



**R. Miller** states that he has class until 12:15 PM but is able to make it around 12:25 PM the latest and cannot change the course due to being a graduating senior.

2. Yajaira Ortega-Huerta, Director of Legislative Affairs  
**Y. Ortega-Huerta** states that she is a graduating senior and gets out of class at 12:15 PM and is asking for a ten-minute extension to arrive at the meeting.
3. Antoinette Milano, Director of Concord Campus  
Antoinette Milano is not present to represent herself due to having a class at the same time as the Personnel Meeting.

5:10

B. ACTION ITEM – ASI Committee Member Appointments

The Personnel Committee will take action on appointing members to ASI Committees.

1. Internal Affairs

**Motion** to appoint four different candidates to the Internal Affairs Committee Melanie Mairena, Tameem Tutakhil, Eman Nagi, Naomi McKinnie, by **R. Miller**, second by **S. Valecha**, motion **CARRIES**.

Melanie Mairena is a second year Political Science major and is in the housing internal affairs committee, she really wants to be involved in campus. She has strong leadership skills, social, team player and could bring fresh ideas to ASI. Tameem is a fourth-year transfer student from San Francisco State University, he was involved in ASI at SFSU and was the president for a few organizations. Tameem has done a lot of community service events and loves to just get involved, Tameem wants to push forth the topic of food insecurity on campus. Lastly, he wants to push forward more classes especially for those who are graduating and need certain classes to graduate on time. Eman was an intern last year for ASI, has campaign for election last year, she wants to push forward Financial aid disbursements and more student involvement. Eman is a fourth year Communication major, she helped start East Bay Live in order to provide transparency for students. One of her goals is to help create new ways to communicate to students the different resources that are available to students. **S. Valecha** states that if Riley mentioned the three pillars that ASI would be focusing on. **R. Miller** states that he has mentioned it to the following candidates but didn't want to discourage the applicants goals. **S. Valecha** states that each committee is focusing on certain areas of advocacy. **R. Miller** states he has told the students that is a lot about student creating resolutions, implementing resolutions and to communicate these resolutions for the campus community. **K. Dhillon** states that



all committees should focus on their goals in order for everyone to produce a good amount of work. **D. Maxion** stated how many do they have on the committee. **R. Miller** states that they have five members. We have four members as of right now and we have someone else who is still filling out the application.

**Motion** to appoint Melanie Mairena, Tameem Tutakhil, Eman Nagi, Naomi McKinnie to the Internal Affairs Committee, by **ALL**, motion **PASSED**.

13:20

VIII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM – **Board Member Concerns**

The Personnel Committee will discuss Senators who are unable to attend ASI Senate meetings.

**S. Valecha** states that Daisy, maybe Brittney, Jocelyn are not able to attend Senate meetings, but at the retreat (Friday) he will be getting more information due to not having all the complete information of everyone, **S. Valecha** will be giving Senators assigned task doing weekly check-ins to make sure everyone has a set plan for the week or what they will be working on the following week. **R. Miller** states that Siddharth should fill in Brittney due to her missing both the Academic Senate meeting and Personnel meeting since it is a lot of information. **S. Valecha** states that Brittney and Patricia cannot make it because of class, but I have Daisy follow up with them and do the reports beforehand so they are aware of what is going on. Patricia might be able to attend some meetings. **B. Kuehnis** states that she has also had a conversation with Daisy and Patricia if they were going to attend the non-academic Senate meetings and have the same one-on-one's like the Board of Director Meetings. **S. Valecha** states that they are both on top of their stuff and focus on the goals they want to accomplish and is more concerned about the Non-Academic Senate than the Academic Senate. Once we do the on-boarding process this weekend, expectations will be set and organized. Doesn't want to do Senate meetings during U-Hour since it conflicts with his class schedule and rather be more efficient by moving it to another day. **B. Kuehnis** states that she is concerned that people might feel like they cannot present their ideas during a meeting but will consider having other people present it for them. **E. Pinlac** states that they should come up with a set time for next semester because the Senators who are not on the Board of Directors do not get priority registration but everyone else does.

18:03

B. DISCUSSION ITEM – **ASI Committee Member Appointments**



The Personnel Committee will discuss the interviewed applicants for appointment to ASI Committees.

No discussion.

18:24

C. DISCUSSION ITEM – **ASI First Year Mentorship**

The Personnel Committee will discuss the interviewed applicants for ASI First Year Mentorship program, as well as the direction of the program.

**K. Dhillon** states that we have three applicants Ashmita Ahluwalia, Ryan Baumgartner, Naeemah Abdul-Karim. These three candidates are pretty solid, were confident during the interview, had prior experience, and excited about moving forward. Ashmita was involved in high school, worked at Starbucks and wants to get involved in college as well and wants to gain time management skills. Naeemah has previous internship experience, worked with city government in community development and hopes to have a positive impact. Bryan wants to get involved in college and worked at a radio station program in high school, part of Eagle Scouts and PRIOR, hopes to gain new experience to apply it to his career and life. **S. Valecha** states that he sat in the interview for Ashmita, she is a solid candidate due to all of her experiences and knows she will gain a lot of new experiences. With the other two candidates he was not present but takes Kabir's word that they are solid candidates. **K. Dhillon** states that the direction of the program needs to be more structured than it was last year. He wants to navigate towards the original FYM program that he was part of, since the structure of it really helped him. **K. Dhillon** states that he doesn't want these students to clean up the office that is not what they are here for. They are here to learn what we do and be involved in what we do. **E. Pinlac** states if there were two more people or how come there is only three. **K. Dhillon** states that only three proceeded with the process with all the requirements. **E. Pinlac** states that if there are two more spots open. **K. Dhillon** states that it depends on the Personnel Committee decides on that and as of right now it is three. My concerns are that if we want to open it up again or push it back longer, these three students will also be waiting. I believe having three mentees is good enough, as we are also trying to restructure the program. I was also thinking of having two Board Members allow a mentee to shadow them, this will help them gain experience in multiple positions. **B. Kuehnis** states if they are able to rotate with their mentors or how would that work. **K. Dhillon** states that they will be rotating board members every three to four weeks. **E. Pinlac** states that this is a good idea to get a wholesome view of how ASI works. **K. Dhillon** states that one thing they were able to do in the past is to attend meetings with their mentors and work on resolutions together. **E. Pinlac** states that during one year the VP of Finance was very strict and quiz his FYI's in order to see if they were understanding the materials that they were learning. **K.**



**Dhillon** states Erik, Daisy and myself will be meeting on Friday at 10:30 AM to discuss more in depth the direction of the program if anyone wants to come in or call in.

25:05

D. DISCUSSION ITEM – [ASI Code of Conduct](#)

The Personnel Committee will discuss additional revision to the ASI Code of Conduct.

**K. Dhillon** states that these were the revisions that Martin made after we approved it. During that time, Lynn mentioned the idea of having ASI study sessions. **S. Siddharth** believes that it is a good idea to have study sessions. **B. Kuehnis** states that it is a good idea because she sometimes doesn't prioritize or organize the things that she should. She is aware that past board members have also had similar issues. **E. Pinlac** states that he likes the idea and that everyone should attend x amount of times during the semester. His only concern is that we are implementing it already halfway through the semester and how the board would response, since they would have to vote on it. **B. Kuehnis** states that we could just schedule meeting in this room to study. We could say that the board has to attend at least 15 out of 30 study sessions during the semester. It could be ranging from different times and days in order for everyone to attend when they can. **D. Maxion** states that she is in favor of that idea.

28:10

IX. SPECIAL REPORTS:

No special reports.

28:13

X. ROUND TABLE REMARKS

**M. Baron** states she is happy about the first club request that she approved today. In addition, if you have friends please encourage them to be comparative. **D. Maxion** states that if she needs support to let her know. **K. Dhillon** states that next Thursday, we have lunch with President Morishita and that Daisy and I are finalizing the agenda, if you have any questions or suggestions to let us know. **D. Maxion** states that she has delegated for each of us to have a meeting discussion point, it was email sent to your email. **S. Valecha** states that if he could move his to an earlier time, since he has class until 12:15 PM and has to leave at 1:15 PM to take a midterm. **D. Maxion** states that Siddharth is the first discussion point. **K. Dhillon** states thank you for bringing it to our attention.

30:00

XI. ADJOURNMENT at 1:31 PM



Minutes reviewed by:  
**Executive VP/ Chief of Staff**  
Name: Kabir Dhillon

Minutes approved on:  
**10-9-19**  
Date:

